

**INTERNAL MEMO**

To: **Year 3 students**

Date: **13<sup>th</sup> February 2026**

Dear Year 3 Students,

**Subject: Laptop Physical Verification**

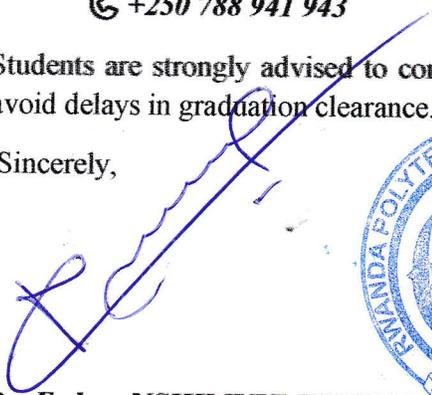
As part of the clearance process for the 9<sup>th</sup> Graduation Ceremony at RP Musanze College, all graduating Year 3 students are required to undergo physical verification of their laptops.

Please note the following:

- Laptop verification is **mandatory** for clearance completion.
- Verification will take place at the nearest College of Rwanda Polytechnic.
- The verification period runs until **Friday, 20<sup>th</sup> February 2026**.
- The designated contact person for this exercise is: **Mr. Zakeus SINZABANKABO** on  
☎ **+250 788 941 943**

Students are strongly advised to complete the verification process within the given timeframe to avoid delays in graduation clearance.

Sincerely,



**Dr. Esdras NSHIMYUMUREMYI**

**Deputy Principal Academics and Training**

Cc:

- HOD(All)
- DAF
- DAS
- Notice Board